

**Board of Fire Commissioners
District 2, Howell Township Fire Company No. 1
Adelphia, NJ 07710**

January 4, 2010

REGULAR MEETING

Notice of time, date, location and agenda of the meeting, to the extent then known, was duly published in accordance with the requirements of the "Open Public Meeting Act" at least 48 hours in advance of this meeting by posting and by publication in the official newspapers of the district.

The meeting was called to order by Chairman Harry Carter, at 8:04 PM.

A Roll call was taken showing George Patten, Frank Biddle, III, Harry Carter, Thomas Ward, and Doug Howlett present. We were informed that Joseph Youssouf, Board Attorney, would be a little late. The Chairman then led all in attendance with the Pledge of Allegiance.

A motion was made by Doug Howlett and seconded by Tom Ward; to approve the minutes of the last meeting held on December 7, 2009, motion carried.

The following Vouchers have been submitted for payment.

VOUCHER	LINE #	VENDOR	AMOUNT
2738	A12-1	Asbury Park Press	69.56
2739	A12-3	Absolute Fire Protection Company, Inc.	1,295.60
2740	A12-3	Advanced Air Systems	875.00
2741	A12-3	Brice's Auto Supply, Inc.	626.31
2742	A12-3	East Coast Emergency Lighting, Inc.	3,012.25
2743	A12-3	ESI Equipment, Inc.	1,200.00
2744	A12-3	Kaldor	282.40
2745	A12-3	N. J. Emergency Vehicles	666.75
2746	A12-3	Sound Billing	35.08
2747	A12-4	Joseph D. Youssouf, Esq.	5,995.17
2748	A12-6	Clayton Block Company, Inc.	632.64
2749	A12-6	Pedroni Fuel Co.	1,120.73
2750	A12-8	Amerigas (no bill)	VOID
2751	A12-8	JCP&L	1,822.31
2752	A12-8	N. J. American Water	319.59
2753	A12-8	N. J. Natural Gas	1,536.62
2754	A12-8	Verizon	272.15
2755	A12-8	Verizon Wireless	527.68
2756	A12-9	N. J. American Water	108,859.40
2757	A12-10	Complete Security Systems, Inc.	105.00
2758	A12-10	Emanon Consulting, LLC	295.00

2759	A12-10	Freehold Cartage	118.90
2760	A12-10	Sakoutis Brothers Disposal	75.00
Electronic	A9-1	Payroll by Paychex (for 12-31-09)	2,920.50
Electronic	A9-1	Tax Pay by Paychex (for 12-31-09)	569.55
Electronic	A9-1	Paychex Fees (deducted 01-11-10)	198.58
Electronic	A9-1	December 2009 N. J. Pension Payment	159.30
		Total	\$133,591.07

A resolution of the Board of Fire Commissioners of District 2, Howell Township was passed authorizing the payment of vouchers. The resolution was offered by Thomas Ward, seconded by Doug Howlett, and a roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

The resolution, which was duly adopted on this day, is attached to minutes.

Communications

We received several e-mails from the State Division of Pensions, which will be on file. We also received several e-mails from the State GovConnect, which will be on file. We received the Affidavit of Publication, from the Asbury Park Press, for the publication of our Budget Hearing Announcement. We received Holiday Wishes from Robert A. Hulsart & Company, Fail Safe Fire Hose Testing, VFIS, and Election Source.

Chief's Report

Chief Jason Howlett gave his monthly incident report for December, 2009. The Chief's said that they would like to give the old Air Pack Frames to the Fire Academy. After a brief discussion, a resolution was offered by Harry Carter and seconded by Doug Howlett, declaring the old Air Pack Frames as surplus equipment. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

The Board said that it would be ok to donate the Frames to the Fire Academy. The Chief's asked if the Board had any intensions of getting rid of one of the Macks when the New Pumper arrives. If the Chief's could transfer some of the equipment from one of the Macks, it would save the Board some money. A long discussion followed on if to sell one of the Macks. The Chief's asked if they could order the Mobile Radio and the six Portable Radio's with chargers for the New Pumper. These Radio's are on State Contract with Motorola. The total for all the radio's would be \$9,831.00. A resolution was offered by Frank Biddle and seconded by Doug Howlett, to purchase the radio's from Motorola. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

As of the printing of these minutes, the total cost of the radio's has dropped to \$8,197.95.

Committees

Frank gave a report on the Executive Board Meeting, which was held on December 17, 2009. Frank also gave a report on the trucks. 19-2-85 has been worked on in house to replace the cover between the steering shaft and the cab floor. Art has mounted the two new mini cameras in 19-2-85 and will be installing the old camera in 19-2-90. Absolute Fire Protection should be here sometime this week to repair 19-2-90. The part just came in and this should fix the problem we've been having with the jacks.

Old Business

George said that the Voucher we paid tonight to N. J. American Water for \$108,859.40, is what we think that we owe them. The actual bill is for \$116,198.22, and is charging us for too many hydrants. Our account of the hydrants states that we have 298 hydrants.

Harry read a Press Release, which he would like to send to the Asbury Park Press, about our upcoming Election and Budget approval.

New Business

At this time, Frank made a motion to open the Budget Hearing. The motion was seconded by George Patten. Motion passed. Frank read the Budget Resolution and Chairman Carter asked if there was any public comment three times. With no public comment, a resolution was offered by Frank Biddle and seconded by George Patten, adopting the 2010 Budget as read. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

A motion was made to close the Budget Hearing. This motion was made by Frank Biddle and seconded by Doug Howlett. Motion passed.

Frank asked to purchase a ¼ inch drive set from Snap-On for the 524 Fire Station. The cost for this set would be \$86.67 and is on State Contract #66103 or #66332. Frank would also like to purchase a battery charger from Grainger for the Route 33 Fire Station. The cost for this battery charger would be \$371.25 and is also on State Contract. A resolution was offered by George

Patten and seconded by Tom Ward, granting Frank's purchase request. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

Let the minutes reflect that Joe Youssouf has arrived at 9:00PM. Chairman Carter asked Joe to give his Legal Report at this time.

Legal

Joe said that the Board has to adopt a temporary Budget to carry us through the March 1, 2010 meeting. We are allowed 14% of the Operating Budget from 2009. A resolution was offered by Tom Ward and seconded by Harry Carter, adopting a temporary Budget of \$111,720.00 until March 1, 2010. A roll call vote was taken.

Harry Carter	yes
George Patten	yes
Frank Biddle III	yes
Thomas Ward	yes
Doug Howlett	yes

Joe told the Board that he called BurMarc, but did not get a call back. He thinks that Bob will call him tomorrow. Joe turned over to the Board, all the Bid Documents from the Route 33 Fire Station project. Joe said that the Board needs to keep these Documents in a safe place for at least five years. Joe reminded the Board that Friday, January 22, 2010 is the last date to file a petition for Fire Commissioner. Joe asked Frank to call him on Friday the 22nd to tell him the names of those who turned in petitions for the position of Fire Commissioner. Frank said that he would call Joe. Joe will order the voting machine and have it delivered to the Route 524 Fire Station.

With no further business to come before the Board, the meeting was adjourned at 9:25 PM.